

Proposed Agenda EVS General Assembly

Friday 5th May 2017

Kostis Palamas Building, Akadimias Str. 48, 10562, Athens (1st floor room)

9:00-10:30 Meeting of the Council of National Program Directors of EVS

Chair: Michael Breen

- Agenda:
- Budget, annual fees, partnership renewal – *Loek Halman*
 - Foundation's funding activities – *Paul de Graaf*
 - Communication – *Vera Lomazzi*
 - Master Questionnaire – *Loek Halman*

10:30-11:00 *Coffee break*

11:00-13:00 Workshop: EVS 2017 Pre-fieldwork (part I)

- 11:00-11:30 „The fieldwork checklist: an overview of the fieldwork process and the deliverables” – *Ruud Luijkx*
- 11:30-12:00 „National classifications: guidelines and documentation” – *Angelica Maineri*
- 12:00-12:30 „Sampling strategies: guidelines and documentation”- *Michael Braun & Bart Meuleman*
- 12:30-13:00 „Modes of data collection: the adaptation for the Web mode” – *Ruud Luijkx & Angelica Maineri*

13:00-14:30 *Lunch*

14:30-15:45 Workshop: EVS 2017 Pre-fieldwork (part II)

- 14:30-15:30 „The translation process: guidelines and TMT” – *Michael Braun and Maurice Martens*
- 15:30 – 15:45 „Interviewer selection and training: the guidelines” – *Bart Meuleman*

15:45-16:00 *Coffee break*

16:00-17:00 Workshop: EVS 2017 Fieldwork and after

- 16:00-16:15 „Interviewer data and contact forms” – *Alice Ramos*
- 16:15-16:30 „After the fieldwork”- *Evelyn Breslinger*
- 16:30-17:00 „The MyEVS portal” - *Evelyn Breslinger*

17:00 – 17:15 *Closing*

19:30 **Dinner buffet** (Kostis Palamas, ground floor)